



VA Kids Center, Inc. Tuition Rates and Fee Schedule 2023-2024

2023-2024 Bi-Weekly Tuition Rates
Rates effective September 5, 2023 – August 29, 2024

Child's Age/Room	Community Rate		VA/Federal Employee Rate	
		Sibling		Sibling
Monkey Room (Infant Room with 1/4 ratio)	\$1038	\$831	\$987	\$790
Sunshine/Train/Jungle Room (Toddler Room with 1:4 ratio)	\$997	\$798	\$948	\$759
Dragonfly Room (Mixed Age Room, staff:child ratio determined by child's age)	\$762	\$610	\$724	\$580

- Rates are set based on room placement and staff:child ratios.
- Staff:child ratios in mixed age rooms are based on [DCF-F-CFS78](#).
- VAKC places children in rooms based upon developmental needs and room availability.
- Tuition fees are not affected by and are not limited by illness, holidays, and/or school changes/closures.
- Sibling discounts
 - Do not apply to security deposits and other fees
 - Apply to the tuition of the oldest child. (Full tuition is paid for the youngest child, and sibling rate is paid for the oldest child)
 - Apply only during the period that more than one child is enrolled.

To qualify for VA rates, both of the following criteria must be met:

1. A minimum of 50% of at least one parent's current salary must be paid by federal funds.
2. A federal employment verification form must be signed by supervisor or payroll personnel and returned to VAKC. *This letter must be updated annually.*

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Note: All fees, with the exception of the Security Deposit, are non-refundable.

Waiting List Fee: \$100.00 per child placed on the waiting list. (If you qualify for Wisconsin Shares, \$50.00 per child on the waiting list) In order to be placed on the waiting list, you must send in a Waiting List Application Form with your non-refundable \$100.00 fee. Placement on the waiting list does not guarantee a position at VAKC.

Holding Fee: Holding fees apply when a family requests an enrollment date that is later than the date the position is available for their child. Holding fees may vary depending upon the length and the circumstances surrounding the hold. Please speak to the Center Director regarding these fees.

Registration Fee: \$100.00 per child. Annual registration fees are due with each signed enrollment/re-enrollment contract.

Security Deposit: A security deposit equal to one bi-weekly tuition payment per child is due to secure enrollment. Please refer to the Center Handbook for information regarding refund/retention of the security deposit.

Program Materials Fee: \$100.00 per child paid with the annual enrollment/re-enrollment contract. This fee goes toward consumable supplies and to replace aging toys and equipment.

Late Form Fee: \$3.00 per form, per day is assessed if State and Center required forms are submitted past their due date.

Supplies Fee: \$3.00 per occurrence is charged if the Center must supply a parent-provided item. (i.e. diapers, bedding)

Overtime Fee: \$5.00 per child, per day is charged when children are dropped-off before or picked-up after their contracted hours.

After Hours Fee: VAKC closes at 5:30 pm. Families will be charged a fee of \$15.00 per 5-minute increment for any family member remaining in the building after 5:30 pm. Minimum \$15 charge.

Individual Staffing Fee: A child that requires emergency use of a staff member on a 1:1 basis will result in a \$15.00 per hour fee.

Late Tuition Fee: Late tuition fees are assessed at the rate of \$10.00 per week that tuition is overdue. Tuition must be received by 9 am on the day that it is due according to the current tuition schedule.

Non-Sufficient Fund (NSF) Fee: \$35.00 per check that is made out to VAKC with insufficient funds.

Field Trip Fee: Fees assessed for field trips and other special events will vary throughout the year based on actual costs.